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**OLDHAM COUNTY AIRPORT BOARD  
MEETING MINUTES**

**Wednesday, October 3, 2007**

At 4:30 P.M., local time on the above date, this meeting of the Oldham County Airport Board, hereinafter called the Board, was called to order in the Conference Room of the Oldham County Fiscal Court Building, LaGrange, Kentucky, by Chairman Jonathan Westbrook.

Members Present: All six Board members were present at the meeting as listed below:

Ms. Courtney Baxter  
Mr. Alex Babey  
Dr. Tom Clark  
Mr. Dan Skeeters  
Mr. Bob Sargis  
Mr. Jonathan Westbrook

Members Absent: None

Others present:

Ms. Emily Liu, Staff  
Mr. Bill Stout, Consultant from Entran  
Mr. Aaron Braswell, Consultant from Entran  
Mr. Joe Schoenbaechler, OCEDA  
Ms. Andrea Uhde, Courier Journal

**1. APPROVAL OF AGENDA:**

A motion was made by Mr. Alex Babey and seconded by Ms. Courtney Baxter to approve the agenda. Motion carried unanimously.

**2. APPROVAL OF MINUTES:**

The August minutes were not approved at the September Board meeting due to lack of a quorum.

The August Board meeting minutes were revised to reflect the unanimous votes on each action during the meeting.

A motion was made by Dr. Tom Clark and seconded by Mr. Alex Babey to approve the minutes from the August 1, 2007 meeting as revised. Motion carried unanimously.

**3. TREASURER'S REPORT:** The Board had a brief discussion on the status of obtaining the Federal Tax I.D. for the Board. Ms. Emily Liu stated that there are three steps the Board needs to take in order to transfer the grant from the County to the Board: First, file the Articles of Incorporation with the Secretary of the State. Second, apply for a Federal Tax Identification Number from the IRS. Third, file a W-9 form with the Kentucky Department of Aviation. Filing for the Articles of Incorporation requires an action by the Board which will be discussed under item number 6, New Business.

**4. CONSULTANT UPDATE:**

Mr. Bill Stout provided a status report on the fatal flaw analysis of the site selection study. The categories for the fatal flaw analysis include topography, obstructions, airspace, environmental, development costs, and land acquisition/residential impacts. Bill Stout described each category and reported to the Board what tasks had been completed under each category.

There are a few tasks that still need to be completed by the consultant. Mr. Bill Stout stated that they would continue to work on the fatal analysis of the 17 preliminary sites and would present the final 3 sites to the Board in three weeks. A public meeting on the final three sites was scheduled for mid November.

Mr. Alex Babey asked if the FAA provides any detailed information on the scoring of each of the categories. Mr. Bill Stout responded that the FAA leaves it to the sponsor to determine which category is more important.

Chairman Jonathan Westbrook asked how the consultant determined that the "site is easily accessible to LaGrange" is a factor. Mr. Bill Stout responded that this factor could be changed to reflect easy access to roads. Dr. Clark added that the Airport should be sited in such a way that the emergency services would have easy access to it.

A revised project timeline was provided to the Board by the consultant.

**5. OLD BUSINESS:**

- o Kentucky Aviation Conference: Dr. Clark gave a summary of the Kentucky Aviation Conference held in Somerset, KY on September 12-14, 2007.

**6. NEW BUSINESS:**

- o Articles of Incorporation: A motion was made by Mr. Bob Sargis and seconded by Dr. Tom Clark to file the Articles of Incorporation with the Kentucky Secretary of State. Motion carried unanimously.

- Kentucky Aviation Association: A motion was made by Dr. Tom Clark and seconded by Mr. Alex Babey to join the Kentucky Aviation Association. Motion carried unanimously.
- Conflict of Interest: Chairman Jonathan Westbrook presented the Conflict of Interest Policy to the Oldham County Airport Board. A motion was made by Mr. Dan Skeeters and seconded by Ms. Courtney Baxter to approve the Oldham County Airport Board Conflict of Interest Policy as presented. Motion carried unanimously.

**7. EXECUTIVE SESSION:**

At 6:05 PM, a motion was made by Ms. Courtney Baxter and seconded by Mr. Dan Skeeters to move into the executive session per KRS 61.810 (b) regarding the acquisition or sale of real property.

At 6:45 PM, a motion was made by Dr. Tom Clark and seconded by Ms. Courtney Baxter to move out of the executive session.

**8. SCHEDULE OF NEXT MEETING:**

A special Board meeting was scheduled for Wednesday, October 24 at 2:30 PM. The meeting will be held in the second floor conference room of the Oldham County Fiscal Court Building.

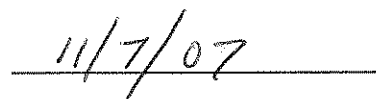
The next regular Board meeting has been scheduled for Wednesday, November 7, 2007 at 4:30 PM. The meeting will be held in the second floor conference room of the Oldham County Fiscal Court Building.

A motion was made by Mr. Bob Sargis and seconded by Ms. Courtney Baxter to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned at 7:00 PM.



Dr. Tom Clark, Secretary  
Oldham County Airport Board



Date Approved